

Frequently Asked Questions (FAQs)

The following is a list of Frequently Asked Questions for both Finalists and participating Federal agencies as of the date stamp below. Please check back from any updates. Thank you.

FINALISTS:

F1. *Who can participate?*

A1. Only those 2013 Finalists who have not accepted a PMF appointment offer.

F2. *What if I cannot participate in the in-person, on-line, or either?*

A2. We encourage Finalists to continue monitoring the PMF TAS for appointment opportunities. In preparation for the March 10, 2014 Job Fair agencies are continually posting new opportunities to the PMF TAS.

F3. *Is there any flexibility to the appointment deadline?*

A3. There is no flexibility to globally provide an extension to all Finalists. The 2013 appointment deadline continues to be April 8, 2014. However, if an agency makes an appointment offer to a Finalist, he/she accepts the offer, and the agency has started the onboarding process, then the agency can formally request an extension to the appointment deadline to bring a Finalist onboard as a PMF after the deadline. This is typically a result of completing a background investigation prior to the Finalist onboarding as a PMF. Agency PMF Coordinators are aware of this and instructions are provided below under their FAQs.

F4. *Can I find PMF appointment offers on USAJOBS?*

A4. Rarely do agencies post PMF appointment opportunities to USAJOBS. Instead, agencies should be using the PMF TAS to advertise for such opportunities. When in doubt, the Finalist should contact the Agency PMF Coordinator associated with the advertising agency.

F5. *How do I find the list of participating Federal agencies for these events and layout of the exhibit area?*

A5. On the "Job Fair – March 10, 2014" webpage (found under the "Become a PMF\Find a Job" section at www.pmf.gov), a list of participating Federal agencies is provided, as well as diagrams of the room layouts. The list will identify the participating agency, Agency PMF Coordinator, and their table number.

F6. *How do I find the list of Agency PMF Coordinators?*

A6. The list of current Agency PMF Coordinators can be found on the PMF website by following the link and instructions posted.

F7. What should I bring to these events?

A7. For the In-Person Job Fair: bring a photo ID, check-in at the “Visitors Entrance” on the “E Street” side of OPM, bring extra copies of your resume, and dress for success. For the On-Line Job Fair: prepare to email agencies your resume, sign-in with your full first and last name, and be ready for any chat/phone interviews.

AGENCIES (Coordinators):

C1. How can an agency/sub-agency participate in these events?

A1. All agency personnel should inquire to their designated Agency PMF Coordinator. A list of current Agency PMF Coordinators can be found on the PMF website. If your agency does not have a Coordinator, please contact the PMF Program Office by sending an email to pmf@opm.gov.

C2. Is there any cost for agencies to participate in these events?

A2. No, there are no additional costs for agencies.

C3. Will Interview Rooms be provided?

A3. Yes, with limits. Based on those agencies participating and their projected number of appointments, we are securing space throughout OPM headquarters. Agencies can inquire for interview space at the PMF Program Office check-in table in the reception area of Room 1350 during the In-Person Job Fair. Agencies can also conduct phone interviews and/or invite Finalists to their agency for interviews.

C4. Will other means of technology be provided during these events (e.g., Skype)?

A4. We are planning to provide laptops for agencies to use for their participation in the On-Line Job Fair via Adobe Connect. We do not have the ability to offer Skype or webcam services.

C5. What should I bring to these events?

A5. All agency personnel will need to show their Government ID to gain access to OPM Headquarters. We suggest each participating agency have their Agency PMF Coordinator present, arrange for a representative from your HR Office to be present, extra copies of any appointment opportunities, a means for scheduling interviews, and making tentative appointment offers.