PMF PRESIDENTIAL MANAGEMENT FELLOWS PROGRAM U.S. OFFICE OF PERSONNEL MANAGEMENT	PMF Finalists' In-Person Job Fair

Frequently Asked Questions (FAQs)

The following is a list of Frequently Asked Questions for both Finalists and participating Federal agencies as of the date stamp below. These FAQs pertain to all Job Fair events and subject to change. Please check back from any updates. Thank you.

FINALISTS:

F1. *Who can participate in the PMF Program Office sponsored Job Fairs?*
A1. Participating Federal agencies and any remaining Finalists who have not accepted or started a PMF appointment may participate in the Job Fairs.

F2. *What if I cannot participate in the in-person, on-line, or either?*
A2. We encourage Finalists to continue monitoring the PMF TAS for appointment opportunities. In preparation for the Job Fair events, agencies are continually posting new opportunities to the PMF TAS throughout the year.

F3. *Is there any flexibility to the appointment deadline?*
A3. There is no flexibility to globally provide an extension to all Finalists. The 2014 appointment deadline is Friday, April 10, 2015. However, if an agency makes an appointment offer to a Finalist, he/she accepts the offer, and the agency has started the onboarding process, then the agency can formally request an extension to the appointment deadline to bring a Finalist onboard as a PMF after the deadline. This is typically a result of completing a background investigation prior to the Finalist onboarding as a PMF. Agency PMF Coordinators are aware of this and instructions are provided below under their FAQs.

F4. *Can I find PMF appointment offers on USAJOBS?*
A4. Rarely do agencies post PMF appointment opportunities to USAJOBS. Instead, agencies are strongly encouraged to use the PMF TAS to advertise for such opportunities. When in doubt, the Finalist should contact the Agency PMF Coordinator associated with the advertising agency.

F5. *How do I find the list of participating Federal agencies for these events?*
A5. Under the "Become a PMF\Find a Job" section at www.pmf.gov there are designated Job Fair webpages for these events. A list of participating Federal agencies is will be provided, which will be updated as additional agencies join. The list will identify the participating agency, Agency PMF Coordinator, and their table number (once table assignments are made).

F6. *How do I find the list of Agency PMF Coordinators?*
A6. The list of current Agency PMF Coordinators can be found on the PMF website by following the link and instructions posted.

F7. *What should I bring to these events?*
A7. For the In-Person Job Fair: bring a photo ID, check-in with Security, bring extra copies of your resume, and dress for success. For the Virtual Job Fair: prepare to email agencies your resume, sign-in with your full first and last name, and be ready for any chat/phone interviews.

AGENCIES (Coordinators):

C1. *How can an agency/sub-agency participate in these events?*
A1. All agency personnel should inquire to their designated Agency PMF Coordinator. A list of current Agency PMF Coordinators can be found on the PMF website.

C2. *Is there any cost for agencies to participate in these events?*
A2. No, there are no additional costs for agencies.

C3. *Will Interview Rooms be provided?*
A3. Yes, with limits. Based on those agencies participating and their projected number of appointments, we are securing space for agencies to use for interviewing. Agencies can also conduct phone interviews and/or invite Finalists to their agency for interviews. We encourage Agency PMF Coordinators to coordinate all interviews and have created an Interview Scheduling Sheet for Agencies to help facilitate.

C4. *Will all Finalists be participating?*
A4. The PMF Program Office invites all Finalists to these events; however, attendance is at their expense. Not all Finalists can participate in the In-Person Job Fair; however, agencies may reach out to Finalists directly at any time during the appointment eligibility period.

C5. *What should I bring to these events?*
A5. All agency personnel will need to show their Government ID to gain access to the facility and/or check-in. We suggest each participating agency have their Agency PMF Coordinator present, arrange for a representative from your HR Office to be present, extra copies of any appointment opportunities, a means for scheduling interviews, and making tentative appointment offers. All agency participants will be issued a ribbon to affix to their ID for the In-Person Job Fairs.

C6. *What if I have additional questions?*
A6. Contact your Agency PMF Coordinator. Coordinators serve as the liaison between Finalists, Fellows, and the PMF Program Office.

C7. *Do all appointment opportunities have to be posted in the PMF TAS?*
A7. No; however, the PMF Program Office strongly encourages agencies to post their appointment opportunities in the PMF TAS. Finalists are instructed to monitor the PMF TAS for such opportunities and to contact Agency PMF Coordinators for inquiries and questions.